

**St David's Institute for Learning  
ACLS Instructor Registration Form  
Complete ALL sections LEGIBLY!**

Name \_\_\_\_\_ Facility \_\_\_\_\_ Dept \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Alternate phone \_\_\_\_\_

Email address \_\_\_\_\_

Director/Supervisor \_\_\_\_\_

Today's Date: \_\_\_\_\_ Course Dates: \_\_\_\_\_

**This course is open to St. David's Healthcare Employees ONLY**

I am currently an instructor in \_\_\_ BLS \_\_\_ PALS \_\_\_ I am not an instructor in either  
Course cost:

**SDH Employee—\$200**--if billed to your department—must have COID, Dept # and  
Director/Supervisor's signature below:

Director's Name \_\_\_\_\_ Phone \_\_\_\_\_

Director's approval signature \_\_\_\_\_

Director's Email \_\_\_\_\_

Facility Name \_\_\_\_\_ COID \_\_\_\_\_ Dept # \_\_\_\_\_ CostCenter# \_\_\_\_\_

**CREDIT CARD PAYMENT—Indicate card type**

VISA  MasterCard  Discover  American Express

Name on Card: \_\_\_\_\_

Account No. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVC \_\_\_\_\_

Signature: \_\_\_\_\_

St. David's Institute for Learning  
CPR-ECC Training Center  
7800 Shoal Creek Blvd. 110N  
Austin, TX 78757

or

Scan/email to [Robert.williams@stdavids.com](mailto:Robert.williams@stdavids.com)

If you have questions: (512) 544-0100

**Acceptance as a ACLS Instructor requires:**

1. Your Director's Approval—see above.
2. A valid and working email address—your own and not someone else's. If you don't have one, you can get a free one at [www.hotmail.com](http://www.hotmail.com) or [www.yahoo.com](http://www.yahoo.com).
3. Completion of the AHA Core Instructor online course, if you are not currently an AHA instructor. You will receive a packet with the Core Instructor course manual and CD 2-4 weeks prior to the course. You must complete the course either with the enclosed DVD OR by logging onto the AHA instructor site and taking it there and **bring the certificate of completion to class.**
4. A letter recommending you as an instructor from your supervisor (see the 2<sup>nd</sup> page of this form). This can also be sent via fax to 544-0130 or email to [robert.williams@stdavids.com](mailto:robert.williams@stdavids.com) **Prospective SDH instructors must be high performers with good interpersonal skills--teaching experience is preferred, but not required.**

