

**St. David's Medical Center**  
**2011 Site Nursing Orientation Agenda**

**PCTs**

**Tele/IMC, ICU, Neuro, Med-Surg, Rehab, Women's Health, Ortho & Rehab**

**PCTS SCHEDULED TO ATTEND THE BOOT CAMP DURING THE WEEK OF ORIENTATION:**

1<sup>st</sup> Week:

**Monday Schedule**

0730 - 1630

**North Austin Medical Center Auditorium**

New Employee Orientation

**Tuesday Schedule**

0730 - 0800

0800 - 1230

1230 - 1400

1400 - 1415

1415 - 1445

1445 - 1500

1500 - 1600

**St. David's Medical Center**

**Medical Office Building Classroom – 5<sup>th</sup> floor** (unless otherwise directed by HR). The Medical Office Building is located at I-35 & 30<sup>th</sup> Street.

Registration (Badges will be distributed in orientation).

Facility Orientation - Refreshments & lunch will be served. Topics include paperwork & Human Resources.

**Pavilion 4 Meeting Room, 4<sup>th</sup> floor Pavilion**

Welcome/Sign In, Dress Code, Code Management, Rapid Response Team, Patient Safety Initiatives, Patient Rights, Hand Off Process, Discharge of a Patient, SBAR Video

Break

Wound Care (*Deborah Wojnarek – 544-4123*)

Advanced Directives (*Chris Kenney - 632-4547 or Shelby Dies - 968-2647*)

Accucheck and Insulin Pens (*Laura Abbey - pager 407-4372*)

**Wednesday through Friday Schedule**

0800 - 1630

**ACC Highland Business Center (5930 Middle Fiskville Rd. in the Health Professions Institute on the 4<sup>th</sup> Floor)**

PCT Boot Camp

2<sup>nd</sup> Week:

**Monday & Tuesday**

On your Unit. Check with your Supervisor for schedule.

**Wednesday through Friday Schedule**

0800 - 1630

**ACC Highland Business Center**

PCT Boot Camp

3<sup>rd</sup> Week:

**Wednesday Schedule**

0800 - 1130

1130 - 1200

1200 - 1630

**4<sup>th</sup> floor Pavilion Meditech Classroom**

Meditech: Order Entry (Nurses and PCTs) (*Jennifer.foote@stdavids.com*)

Lunch

On Unit

**Thursday Schedule**

0800 - 0900

0900 - 1000

1000 - 1015

1015 - 1045

1045 - 1130

1130 - 1200

1200 - 1300

1300 - 1630

**Pavilion 4 Meeting Room, 4<sup>th</sup> floor Pavilion**

Phlebotomy/Needle Stick Safety Skills (*Diane Benson – ext. 48232*)

Infection Prevention (*Traci Kihnel – pager 407-4126*)

Break

Restraints

Core Measures, POA/HACs, HCAHPS

Lunch

Patient Transfer Class – **4<sup>th</sup> floor Rehab Gym**

On Unit

(Over)

***How do I get my employee ID badge?***

Pictures for badges are taken by Security. If you have not already had your picture taken for your badge, please go to security on Tuesday morning prior to the start of orientation.

**\*Security is located in the east corner of the St. David's Medical Center loading dock just through the double doors a few yards past the Conference Hall. The Conference Hall is located in the basement of the hospital.**

Badges will be distributed during orientation Tuesday morning. If you did not receive your badge at Facility Orientation, call Human Resources at 544-4214, and they will be able to tell you where in the process your ID badge might be.

***What about parking?***

New hires are to park between the **3<sup>rd</sup> and 5<sup>th</sup> levels of Garage 2** on Tuesday, located on the corner of the IH35 southbound frontage road and 30<sup>th</sup> street. Please bring your parking ticket with you for validation. You will be advised of your parking assignment during Facility Orientation.

***Healthstream Modules***

Please complete any assigned Healthstream modules during your 1<sup>st</sup> week of orientation. Computer Lab is available for completion of modules on Friday of orientation week.

To access Healthstream at home, go to: [www.stdavids-institute.com](http://www.stdavids-institute.com). Click under "Useful Resources".