

St. David's Medical Center
2011 Site Nursing Orientation Agenda

PCTs

Tele/IMC, ICU, Neuro, Med-Surg, Women's Health, Ortho, Rehab

FOR PCTS NOT ENROLLED IN PCT BOOT CAMP OR PCTS SCHEDULED FOR A LATER BOOT CAMP CLASS (*Ask your nurse manager/director of nursing for a boot camp schedule*)

Monday Schedule

0730 - 1630

North Austin Medical Center Auditorium

New Employee Orientation

Tuesday Schedule

St. David's Medical Center

Medical Office Building Classroom – 5th floor (unless otherwise directed by HR). *The medical Office Building is located at I-35 & 30th Street.*

0730 - 0800

Registration – (Badges will be distributed in orientation).

0800 - 1230

Facility Orientation - Refreshments & lunch will be served. Topics include paperwork and Human Resources.

Pavilion 4 Meeting Room, 4th floor Pavilion

1230 - 1400

Welcome/Sign In, Dress Code, Code Management, Rapid Response Team, Patient Safety Initiatives, Patient Rights, Hand Off Process, Discharge of a Patient, SBAR Video

1400 - 1415

Break

1415 - 1445

Wound Care (*Deborah Wojnarek – 544-4123*)

1445 - 1500

Advanced Directives (*Chris Kenney - 632-4547 or Shelby Dies - 968-2647*)

1500 - 1600

Accucheck and Insulin Pens (*Laura Abbey - pager 407-4372*)

Wednesday Schedule

4th floor Pavilion Meditech Classroom

0800 - 1130

Meditech: Order Entry (Nurses and PCTs) (*Jennifer.foote@stdavids.com*)

1130 - 1200

Lunch

1200 - 1630

On Unit

Thursday Schedule

Pavilion 4 Meeting Room, 4th floor Pavilion

0800 - 0900

Phlebotomy/Needle Stick Safety Skills (*Diane Benson – ext. 48232*)

0900 - 1000

Infection Prevention (*Traci Kihnel – pager 407-4126*)

1000 - 1015

Break

1015 - 1045

Restraints

1045 - 1130

Core Measures, POA/HACs, HCAHPS

1130 - 1200

Lunch

1200 - 1300

Patient transfer Class – **4th floor Rehab Gym**

1300 - 1630

On Unit

(Over)

How do I get my employee ID badge?

Pictures for badges are taken by Security. If you have not already had your picture taken for your badge, please go to security on Tuesday morning prior to the start of orientation.

***Security is located in the east corner of the St. David's Medical Center loading dock just through the double doors a few yards past the Conference Hall. The Conference Hall is located in the basement of the hospital.**

Badges will be distributed during orientation Tuesday morning. If you did not receive your badge at Facility Orientation, call Human Resources at 544-4214, and they will be able to tell you where in the process your ID badge might be.

What about parking?

New hires are to park between the **3rd and 5th levels of Garage 2** on Tuesday, located on the corner of the IH35 southbound frontage road and 30th street. Please bring your parking ticket with you for validation. You will be advised of your parking assignment during Facility Orientation.

Healthstream Modules

Please complete any assigned Healthstream modules during your 1st week of orientation. Computer Lab is available for completion of modules on Friday of orientation week.

To access Healthstream at home, go to: www.stdavids-institute.com. Click under "Useful Resources".

Revised: 5/07, 10/07, 12/07, 1/08, 3/08, 7/08, 8/08, 11/08, 12/09, 8/10, 9/10, 12/10, 2/11, 4/11, 6/11, 8/11