

## **Peer Interviewing Introduction Scripts**

- ✓ ***Begin the interview by introducing yourself and the team***

*Hello \_\_\_\_\_, I'm \_\_\_\_\_ in (department or job).  
I'd like to introduce you to \_\_\_\_\_ in \_\_\_\_\_  
(dept/job) and \_\_\_\_\_ in \_\_\_\_\_ (dept/job)*

- ✓ ***Explain Peer Interviewing to the candidate***

*This type of interview might be different for you, but we have found that when we have peers interview, our success rate for finding the right choice to join our team is substantially higher.*

- ✓ ***Then explain the interviewing process***

*We will ask questions about specific job situations you've been in and how you've handled them. There isn't any right or wrong answers. To make sure we remember your answer, we'll be taking notes.*

- ✓ ***Ask for Candidate Questions BEFORE you begin the interview***

*Before we get started, do you have any questions about the process?*