

St. David's Healthcare
30 & 90 Day Career Development Plan

30 Day Career Development

1. How does working here compare with the impression of the job you received during the interview, hiring process and orientation?
2. So far, what do you like best about your job? What are you finding that's positive about who you work with? Have there been any areas of your work that are better than you expected?
3. Do you have the tools and equipment you need to do your job?
4. Are we meeting your expectations? If yes, why? If no, why not?

Feedback on employee progress:

Plan of Action:

90 Day Career Development

Follow up on plan of action from 30 day Career Development meeting:

1. Based on the other places you have worked, what suggestions do you have that would make us a better place to work? Were there systems, processes, or communication tools at your past places of employment that you wish were here?
2. Are there situations or issues that have caused you to regret taking this job, or make you look elsewhere?
3. Are you finding the systems in place that you need to do your job?
4. Are there individuals that you have found very helpful?
5. If someone asked you what the best thing about working here is, what would you say?
6. As your supervisor, am I communicating with you enough? Do you have any suggestions for me as supervisor that would help you in doing your job? Is there any additional training you feel you need?

Feedback on employee progress:

Plan of Action:

Did we meet your needs/expectations during your 90 day career development plan? If not what could we have done differently or better?

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