

# 30-Day Employee Meeting

Employee Name \_\_\_\_\_ Director Name \_\_\_\_\_

Department \_\_\_\_\_ Job Title \_\_\_\_\_

Hire Date \_\_\_\_\_ Meeting Date \_\_\_\_\_

Director Record Responses Here

**How do we compare with what we said?** \_\_\_\_\_

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**What's working well?** \_\_\_\_\_

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**Have there been any individuals who have been helpful to you?** \_\_\_\_\_

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**Based on your prior work, what ideas for improvement do you have?** \_\_\_\_\_

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**Is there any reason you feel this is not the right place for you?** \_\_\_\_\_

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